

NaCoMe Camp & Retreat Center

Job Description



Position: CIT Coordinator

Supervisor: Summer Camp Director & Adventure Director

Summary of Position: As a key member of NaCoMe's Summer Staff, the CIT Coordinator is responsible for guiding, mentoring, and supporting campers participating in the Verge (Counselor-in-Training) program. This role includes providing direct counseling and spiritual leadership to CITs, while also planning, supervising, and facilitating all training sessions, activities, and assigned programming. The CIT Coordinator plays a vital role in developing future staff by modeling strong leadership and camp values. The CIT Coordinator will also play a large role in the guidance and implementation of the two-week Expedition program.

Qualifications:

- A commitment to Christian principles and NaCoMe's mission and vision as a ministry of the PCUSA
- Must be at least 18 years old, 1 year out of high school preferred
- Certifications in First Aid, CPR, Lifeguarding and High Ropes (provided by NaCoMe)
- Possess strong relational and communication skills
- Is able to traverse the multi-terrain campground
- Deep familiarity with the culture and operations of NaCoMe's summer camp programs
- Well-versed in all aspects of summer camp activities, with the capability to instruct CITs in confident and responsible leadership
- Preferred: At least 2 years of NaCoMe counseling or rec staff experience

Responsibilities:

- Must attend Staff Training in its entirety unless prior arrangements have been made in advance with the Summer Camp Director or Adventure Director.
- Mandatory attendance at Ropes Course and Lifeguard training during Staff Training.
- Assist full-time and other leadership staff throughout Staff Training.
- Assist in planning, organizing, and conducting Verge programming.
- Handle all emotional, physical and disciplinary problems that arrive with all CIT's.
- Ability to lead CIT's in daily devotionals and leadership training.
- Willingness to sleep in a cabin and participate in all programming with CIT's
- Willingness to move to a cabin counselor position for Expeditions camp after the CIT program ends. (This will be week three and four of the camp season; pay will not change). Help lead Expeditions camp by being the main point of contact for the overnight, off-site trip.
- Help maintain clean activity areas; assist with clean up and turnover on the last days of camp each week.
- Work as a team with all NaCoMe staff and promote a community based around Christian principles, integrity, and hard work.
- All other duties as assigned.